



COMMITMENT LETTER FOR COALITION ORGANIZATIONS

Our organization, _____, is committed to be an active member of AWOFINC's Community Coalition and has appropriate leadership endorsement to participate. As a member agency, we agree to the following decision-making and leadership structures and contributions:

- *We are committed to the mission, goals, and strategies that have been and/or will be decided by the coalition.*
- *We are committed to making the coalition a positive force in community initiatives, programs and services*
- *We believe collaboration is the key to success and that we can fulfill our mission by working together.*
- *We have organizational protocols for collaboration and will select and prepare our representative.*
- *We agree that consistency in participation is key to keeping the coalition's efforts focused and moving forward and will send the same representative(s) to each coalition meeting whenever possible.*
- *We are ready to meet the coalition's expectations for participation and work effort.*
- *We are committed to building a consensus with the full participation of all members and will strive to reach decisions all members can accept.*
- *We support transparency in the coalition's governance, finances, policies and programs.*
- *We will share information regarding our own organization's activities as they relate to the coalition's mission and goals so that the coalition's achievements can be measured.*
- *We will not publicly criticize the efforts of the coalition or its members.*

Membership benefits include newsletters, inclusion on coalition website and its resources, educational events, recognition for participation, connection to other members and priority populations, and sub-grantee or collaborating partner on RFP's (when applicable).

As evidence of our commitment, we agree to perform all of the following general actions:

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- *Appoint a representative to attend coalition meetings, events and activities.*
- *Authorize the representative to make decisions on our behalf, except for decisions regarding _____ (describe any additional specific exceptions, if any on a separate sheet of organizational letterhead).*
- *Read minutes, reports and newsletters to keep abreast of coalition decisions and activities.*
- *Disseminate relevant information to the community, organizational members or employees through listservs, websites and newsletters.*
- *Keep coalition informed of our organization's related activities.*



Specifically, our organization will commit the following resources to the coalition:†

- Access to our volunteers for coalition tasks.
- A financial commitment of \$ _____ (specify).
- In-kind contributions of staff time, material resources, meeting space, distance technology for meeting support, refreshments, † incentive items _____ (specify).
- Connections to other key organizations/individuals _____ (specify).
- Use of our name, logo, or other organization identification indicating our coalition support.

Organizational participation endorsed by (print name & title):

Approval Signature: _____

Date _____

Organization Demographic Information:

Name of Organization:

Main Phone: _____ Alt. Phone: _____

FAX: _____ Email: _____

Street Address/City/State/Zip:

Mailing Address/City/State/Zip:

Website Address:

Organizational Representative:

Main Phone: _____ Email: _____